

SACRAMENTO COUNTY FAIR
MAY 26-30, 2011
Food Concessions Application Packet
INFORMATION PAGE

Thank you for your interest in being a concessionaire/vendor at the Sacramento County Fair. Please review these instructions carefully. **This application is neither an offer nor a guarantee of space.** If you have any questions regarding this application, please call the Sacramento County Fair Office

916.263.2975 or e-mail to mewen@sacfair.com

Mail: Sacramento County Fair Office, PO Box 15028, Sacramento CA 95851

THE FOLLOWING ITEMS MUST BE INCLUDED IN YOUR APPLICATION PACKET

- Complete application form by answering all the questions and signing the application.
- Proposed menu with prices
- Recent photos of actual set up (attach, photos will not be returned)
- Copy of California Seller's Permit (attach)
- Insurance and Workers compensation coverage: provide information as to your insurance provider on the application; if and when a contract is issued, proof of insurance coverage in the form of certificates is required.
- Copy of Safe Food Handlers Certificate

INCOMPLETE APPLICATIONS WILL NOT BE CONSIDERED OR RETURNED

IMPORTANT NOTES

- All questions must be answered completely and accurately – the information you provide is the sole representation of your business for the selection process.
- If a contract is issued, fair management will assign the exhibit space upon receipt of payment and consideration of past performance at the Sacramento County Fair. Special requests will be considered but not guaranteed;
- Do not send money with this application. You will be billed at the time a contract is issued.

The Sacramento County Fair is seeking experienced operators with quality presentation; consideration will be given to those with unique items. The sale of certain items including, but not limited to the following is prohibited: weapons, drug paraphernalia, provocative or suggestive items, graphic images that may offend a family-friendly audience.

Sacramento County Fair
P.O. Box 15028
Sacramento, CA 95851
Telephone: 916.263.2975 Fax 916.263.2973

SACRAMENTO COUNTY FAIR: May 26-30, 2011
Food Concessions Space Application
 Returning vendors: Application due by February 4, 2011
SPACE IS PROVIDED ON A FIRST COME FIRST SERVE BASIS

CHECK ONE: New Applicant Returning Concessionaire Same Stand New Stand
YOU MUST PROVIDE A PHOTO OF YOUR TRAILER

PLEASE TYPE OR PRINT (IN INK)
 Contract Signing Authority _____
 On-Site Contact Person _____ Cell # _____
 Business Name _____
 Address _____
 City _____ State _____ Zip _____
 Business Phone () _____ Residence Phone () _____
 Cellular Phone () _____ Other Phone () _____
 Fax () _____ E-mail Address _____
Federal Taxpayer's ID # _____ **CA Seller's Permit #** _____
Located on your federal tax return **Attach copy to application**
 How long in business? _____ Sole Proprietor Partnership Corporation Other _____

UTILITY REQUIREMENTS
 Please provide 'real' numbers running at maximum capacity. If we are not informed of proper requirements, we may not be able to provide service. Be SPECIFIC. Vendors are responsible for any/all adapters.
 Stand/Trailer: Voltage: _____ Phase: _____ Amps: _____
 Refrigerator: Voltage: _____ Phase: _____ Amps: _____
 Other: Voltage: _____ Phase: _____ Amps: _____
 Stand/Trailer requires: Running Water Sewer

DIMENSIONS
 Provide diagram of full set up to help us configure accurate layout
 Check all that apply: Cart Stand/Trailer End Serve Side Serve
 Provide accurate dimensions of front, depth & height footage required when set up (include all awnings, counters and back area). Length _____ X Depth _____ Height _____
 (Be sure to include hitch if not removable)

INSURANCE
 Proof of insurance is required with each contract. Each exhibitor must provide proof of general liability insurance of at least \$1,000,000. A certificate with the required endorsements (see attached) **must be on file prior to setting up your space.** Please check the form of insurance that covers you during the fair.
 My own carrier Carrier Name _____
 Phone # _____ Fax # _____
 WFA Master List CFSA# _____ Policy Expires _____
 Buy through California Fair Services Authority (CFSA) Cost is \$130.00 (subject to change).
 Workers Compensation Coverage:
 If you hire employees for fairtime operations, you must provide workers compensation coverage. If the business is solely owner-operated and no outside employees are hired, you **MUST** submit the attached form.

MENU:

Attach a typed or printed list of all proposed menu items. List must include sizes, descriptions and prices for each item. The Sacramento County Fair reserves the right to delete certain items from your menu in advance; and an approved menu will be made part of the contract.

FOOD SAFETY CERTIFICATION

California Law requires that at least one owner/manager of each food concession be Food Safety Certified by an approved program.

Certified food safety testing providers:

- American Food Safety Institute 800.723.3873
- California Restaurant Association 800.794.4272
- California Food Handlers School 800.510.0525

You must provide a copy of your current ServSafe certificate

REFERENCES

List 2 fairs, festivals or shows you have recently participated in:

#1 _____

Contact Person _____ Phone# _____

#2 _____

Contact _____ Phone# _____

Megan’s Law From

One of the fundamental responsibilities of Cal Expo is to protect the public. As a Cal Expo business partner, the Sacramento County Fair has subsequently implemented a policy requiring that all persons conducting business with, employed by, or volunteering at Cal Expo during the course of the annual Sacramento County Fair shall provide the necessary personal information to enable their names to be searched through the Department of Justice’s Megan’s Law files. This file consists of records of individuals convicted of specified sex offenses who are required by Penal code Section 290 to register as sex offenders.

CERTIFICATION OF APPLICANT:

I have read and understand the instructions and any additional information attached. I understand that this form is an application for space only, and is not an offer by the Sacramento County Fair. I certify all information contained in this application to be true and accurate to the best of my knowledge.

Signature: _____ Date: _____

Printed Name: _____ Title: _____